

HARLEY'S HOPE FOUNDATION CLIENT VOLUNTEER AGREEMENT

All clients receiving assistance from Harley's Hope Foundation are required to write thank you notes/testimonials for our use and are asked to volunteer time with the organization as a way of giving back and helping us help others. Any volunteer time you can give will help us continue providing our services to the community.

Some of the activities that you may be asked to do are:

Donor Thank You Notes – All clients will be required to write generic thank you notes to HHF donors for inclusion in tax letters.

Fundraising – set up a bake sale, pet food drive, other type of activity to help increase knowledge of Harley's Hope Foundation and to help raise funds for other animals in need. Activities can be held outside of Southern Colorado with funds mailed to HHF and photos of activities emailed for use on our Facebook page.

Colorado Kitty Pot (catnip) – HHF launched Colorado Kitty Pot in 2014. This social enterprise raises money through the packaging and branding of catnip and catnip products for sale to the public and to retailers. These tasks are on-going and year-round for clients in Southern Colorado. Clients who choose to volunteer in this area may do the following:

- Stuff bags – each bag is stuffed with 1 ounce of catnip, the top cleared off, weighed, then the bag zipper closed. This must be done at the HHF office in Black Forest, CO.
- Count and package finished bags – bags must be accurately counted and then packed in boxes for shipping to retailers. This must be done at the HHF office in Black Forest, CO.

Pet Care – come to the HHF office and walk foster dogs, visit with foster cats, groom animals, and help clean up their living area.

Special Events – clients are needed to volunteer at community events, usually in 4 hour increments. This task will involve communicating with the public, explaining what HHF is and does, selling fundraising items, and, possibly setting up and taking down the booth. Events are seasonal, beginning in late April through late September. This task is for clients in Southern Colorado.

Other - Do you have special skills or talents? Can you design flyers and posters? Do you sew? Are you a budding photographer? Are you a master baker? Do you have better than average writing skills that would allow you to help with writing grant proposals or articles for our e-newsletter? Do you know of places you can distribute HHF fliers? Stores that would like to sell Colorado Kitty Pot or merchandise? Do you know anyone in media that can help spread the story of HFF? If so, let us know!

I verify that I have read and understand the client volunteer agreement. Furthermore, I release Harley's Hope Foundation, its agents, staff, other volunteers, and service providers, from liability arising from injuries that may result during completion of this requirement. My printed name below signifies agreement.

Client's Printed Name

Date

**Please print out this form, print your name on it, scan it,
and email it back to services@harleys-hopefoundation.org
Or Fax it to (719) 495-5945**